

HMIS Policy and Procedure Acknowledgment

Re: HMIS and the ServicePoint Idaho User Guide.

Please review the HMIS Overview, Policies & Procedures, and Definitions, either in the ServicePoint User Guide manual (Chapters 1, 3, and the Index) or in the attached email.

Once you have reviewed the information and received the Policy and Procedure training, please sign, date, and return this acknowledgement.

ACKNOWLEDGEMENT:

I acknowledge receipt of the ServicePoint Idaho User Guide Section 1 HMIS Overview, Section 3 HMIS Policy & Procedures, and Index – HMIS Definitions. I have had the opportunity to read, ask questions and clarify any information in the above referenced sections and that I will comply with the policies contained therein. I further acknowledge that I have received HMIS training in the privacy and confidentiality requirements.

Signature

Date

Printed Name

Agency Name