

SUPPORTIVE SERVICES PLAN

Project Narrative

In order to score points under the Supportive Services Category all applicants must provide a narrative response to the following issues:

History and Capacity

- Describe in detail your organization's history providing supportive services. If you intend to contract for this service please provide a description of the contractor's qualifications.

Program Description

- Define "case management" and your plan for implementing your Supportive Services program.
- List all services in detail you plan to implement. How long will you provide these services?
- What are the goals of this program?
- What incentives (if any) will be provided to participating tenants?
- How will you notify tenants of the Supportive Services program?
- How will you coordinate with other service providers in your community?
- What services are provided by other providers?
- Describe how you intend to conduct a needs assessment of your Resident Community and help to meet their specific needs.
- Identify local opportunities that enhance the success of your program.

Program Budget

- Provide best available estimates regarding the costs incurred by providing these services
- List the job title(s), description of duties, time, and salary of each position.
- Include any anticipated donations/contributions to the program.

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