

## HUD Occupancy – Policy Update – Major Changes Announced in the Last 12 Months

*Note: HUD does not provide a document that consolidates a list of changes. This document was developed by RBD to be used as a resource to ensure compliance with changing regulatory requirements. It is specifically targeting site operations and resident relations. This form is not all inclusive. It should be edited to conform to your management company's policy and procedure. RBD makes no warranty to the usability, compliance or legality of this document. All documents should be reviewed and edited by management staff and legal counsel as appropriate. This is a form. Turn on **document protection** to make the form "fillable".*

Policy/Form Change Description As of 1/11/10	Deadline	Implementation Complete?	Comments
Current Handbook 4350.3 Change 3	8/2009	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
Change to Income Calculation-Include Foster Child/Adult	8/2009	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
Update Resident Selection Plan VAWA (HUD Notice 09-13) S8 only - not mandatory to update plan <a href="http://www.hud.gov/offices/adm/hudclips/notices/hsg/09hsgnotices.cfm">www.hud.gov/offices/adm/hudclips/notices/hsg/09hsgnotices.cfm</a> EIV (HUD Webcast, HUD Notice 08-03 and 09-15) due when OA begins using existing tenant report no later than 1/31/10 Social Security Number Requirements (Rent Refinement –Final Rule)	10/2008 1/31/2010  1/31/2010	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A  <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
HUD Notice 09-03 Exclusion of Deferred Department of Veterans Affairs Disability Benefits from Annual Income <a href="http://hud.gov/offices/adm/hudclips/notices/hsg/files/09-03HSGN.doc">hud.gov/offices/adm/hudclips/notices/hsg/files/09-03HSGN.doc</a>	5/27/09	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
Current HUD Lease (HUD Form 90105-x)	6/2009	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
Special Lease Considerations Co-op (6-4-B-2) 515 (6-5-F) Section 8 elderly (6-5-C-4) requires addendum	5/2008	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
Signatures on 50059A – Gross Rent Change 7-17F	8/1/2009	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
HUD Notice 09-11 <b>State Lifetime Sex Offender Registration</b> - not mandatory – but OAs should be aware <a href="http://hud.gov/offices/adm/hudclips/notices/hsg/files/09-11hsgn.doc">hud.gov/offices/adm/hudclips/notices/hsg/files/09-11hsgn.doc</a>	9/9/2009	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
<b>Violence Against Women Act</b> S8 only Notify Applicants/residents New VAWA Addendum Update House Rules – not mandatory VAWA Addendum (OA provides at annual cert starting 10/2008)	10/2008	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
HUD Notice 09-16 <b>Exclusion from Annual Income of Temporary Employment from the U.S. Census Bureau</b> <a href="http://hud.gov/offices/adm/hudclips/notices/hsg/files/09-16hsgn.doc">hud.gov/offices/adm/hudclips/notices/hsg/files/09-16hsgn.doc</a>	10/2/2009	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	

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Policy/Form Change Description As of 1/11/10	Deadline	Implementation Complete?	Comments
<b>HUD Form 92006</b> HUD Notice 09-13 Supplemental Information to Application for Assistance Regarding Identification of Family Member, Friend or Other Person or Organization Supportive of a Tenant for Occupancy in HUD Assisted Housing <a href="http://hud.gov/offices/adm/hudclips/notices/hsg/files/09-13h-09-36p.doc">hud.gov/offices/adm/hudclips/notices/hsg/files/09-13h-09-36p.doc</a>	12/14/09	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
<b>Social Security Number Final Rule</b> Notice to Applicants Notice to Residents Rejection/Termination Process in place	1/31/2010	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
EIV Implementation HUD Notice 09-20 Enterprise Income Verification (EIV) System which can be found at <a href="http://www.hud.gov/offices/adm/hudclips/notices/hsg/09hsgnotices.cfm">www.hud.gov/offices/adm/hudclips/notices/hsg/09hsgnotices.cfm</a> Also see Attachment 11 (EIV Security Checklist) of HUD's Income Quality Control Monitoring Guide <a href="http://www.hud.gov/offices/hsg/mfh/rhiip/qcguide.pdf">http://www.hud.gov/offices/hsg/mfh/rhiip/qcguide.pdf</a>	1/31/2010	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	
HUD Notice 10-02 Enterprise Income Verification (EIV) & You Brochure - Requirements for Distribution and Use which can be found at <a href="http://portal.hud.gov/portal/page/portal/HUD/program_offices/administration/hudclips/notices/hsg/files/10-02hsgn.doc">http://portal.hud.gov/portal/page/portal/HUD/program_offices/administration/hudclips/notices/hsg/files/10-02hsgn.doc</a>	1/31/10	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A	